



Date: _____

Automobile / Inland Marine Endorsement Request

Member: _____

Contact: _____

Effective Date: _____

Add	Delete	Change	Home/Garaged location: (Street Address) _____	
Year: _____			Make: _____	Model: _____
Last 5 Vin# or Serial #: _____			Cost New: _____	\$
Gross Vehicle Weight: _____			*Permanently attached equipment	\$
Dump: Yes No			Agreed Value (Fire/Ambulance Only):	Yes No
			Registered for Road	Yes No
Bus # Passengers: _____			(Mobile Equipment Only-Cost New value needed)	
Motorcycle CC: _____			Department/Organization: _____	
Comments: _____				
Add	Delete	Change	Home/Garaged location: (Street Address) _____	
Year: _____			Make: _____	Model: _____
Last 5 Vin# or Serial #: _____			Cost New: _____	\$
Gross Vehicle Weight: _____			*Permanently attached equipment	\$
Dump: Yes No			Agreed Value (Fire/Ambulance Only):	Yes No
			Registered for Road	Yes No
Bus # Passengers: _____			(Mobile Equipment Only-Cost New value needed)	
Motorcycle CC: _____			Department/Organization: _____	
Comments: _____				
Add	Delete	Change	Home/Garaged location: (Street Address) _____	
Year: _____			Make: _____	Model: _____
Last 5 Vin# or Serial #: _____			Cost New: _____	\$
Gross Vehicle Weight: _____			*Permanently attached equipment	\$
Dump: Yes No			Agreed Value (Fire/Ambulance Only):	Yes No
			Registered for Road	Yes No
Bus # Passengers: _____			(Mobile Equipment Only-Cost New value needed)	
Motorcycle CC: _____			Department/Organization: _____	
Comments: _____				

Instructions for completing the Automobile/Mobile Equipment Endorsement Request Form

- Home or Garaged location of the auto or equipment. Even if normally stored in the open versus a garage, please provide a 911 location address.
- Department/Organization Code: i.e. Municipal, Fire, Ambulance, Public Works, Police, Cemetery, Transfer Station, Water, Sewer, Bus/Transportation, School.
- Provide the last five digits of the VIN # for vehicle(s). Serial # for the Mobile Equipment.
- **Cost New** of the vehicle or road registered mobile equipment. This is the sticker price of the vehicle the year it came out. If the vehicle is a truck with a plow and or a sander, please provide the cost new of the plow and sander in addition to the cost new of the truck.
 - **Police vehicle** - include the cost of the **police package** i.e. emblem, light bars, cages. Keep in mind the items kept in the vehicle or the trunk that are not permanently mounted to the vehicle, should be scheduled on mobile equipment i.e. spike mats, investigation kits, weapons.
 - Provide the **Actual Cash Value** for the mobile equipment that is not road registered. This is cost new less depreciation for age, wear and tear.
- **Agreed Value** option is only available for Fire and Rescue apparatus. It is not available for pickups, SUVs, private passenger or mobile equipment. Keep in mind the items in the fire and rescue apparatus that did not come as part of the vehicle and are not permanently attached should be scheduled on the mobile equipment schedule.
 - **Agreed value:** In the event of a physical damage loss we will pay the lesser of: a) the cost to repair the vehicle; or (b) the cost to repair or replace a damaged part with a part of like kind and quality without deduction of depreciation; or (c) the cost to replace the vehicle with comparable new vehicle manufactured to current specification set by NFPA, the US DOT or similar organizations or the agreed value shown on the auto schedule.
- If there is a lease or loan for the vehicle or equipment, please provide a complete copy of the **Lease/Loan agreement**. We will review and provide appropriate certificate of insurance (if requested)
- **Fine Arts** i.e. paintings, etchings, pictures, tapestries, sculptures and other bona fide works of art, of rarity, historical value, or artistic merit, including rare or ancient books, manuscripts, maps, deeds and papers please provide a copy of the appraisal and the appraisal amount.