

Training Information:

For an updated listing of educational offerings, please visit our website at www.memun.org or call our automated training hotline at (207) 624-0117.

About MMA:



Maine Municipal Association
60 Community Drive
Augusta, ME 04330

*MMA is located off I-95, Exit 112A Northbound, Exit
112 Southbound, behind the
Augusta Civic Center*

1-800-452-8786
Local Area 207-623-8428
www.memun.org

The Maine Municipal Association (MMA) is a voluntary membership organization offering an array of professional services to municipalities and other local governmental entities in Maine.

MMA is a non-profit, non-partisan organization governed by an Executive Committee elected from its member municipalities. Founded in 1936, MMA is one of 49 state municipal leagues that, together with the National League of Cities, are recognized at all governmental levels for providing valuable services and advocating for collective municipal interests.

The Maine Municipal Association has a core belief that local government is a fundamental component of a democratic system of government. MMA is dedicated to assisting local governments, and the people who serve in local government, in meeting the needs of their citizens and serving as responsible partners in the intergovernmental system.

MMA's services include advocacy, education and information, professional legal and personnel advisory services, and group insurance self-funded programs.

DIETARY REQUIREMENTS

We do our best to plan meals according to general dietary guidelines. If you have a specific dietary restriction, please call our office at least 5 business days prior to the start of the event. Please note that we are not able to accommodate onsite requests, as catering planning happens in advance of the event.

Legal Advice: Sexual Harassment

NEW!

Thursday, November 7, 2019

Black Bear Inn – Orono, ME



Presented By
Maine Municipal Association

Legal Advice: Sexual Harrassment



Date & Location:

Orono
Thursday
November 7, 2019

Black Bear Inn
Godfrey Dr.
Orono, ME 04473

PRESENTERS:

**Sarah Newell
and
Ryan Dumais, Attorneys,
Eaton Peabody**

STORM POLICY: If there is inclement weather, a decision to postpone will be made by 5:00 pm the day prior to the workshop. MMA encourages attendees to check the MMA website or call the training hotline at (207) 624-0117 before departing for any MMA events to ensure that the event schedule has not changed.

ADA MESSAGE: In order to ensure your complete participation, we would appreciate your informing us of any special requirements you may have due to a disability.

Who Should Attend:

Municipal department heads, managers, human resource directors and elected officials – basically, anyone who oversees municipal employees – should consider attending this important and timely training event.

Course Information:

1:30-2:00 pm – Registration / 2:00 pm-4:30 pm – Workshop

Sexual Harassment in the Workplace

The prevalence of sexual harassment in the workplace has taken on new proportions, toppling leaders in business, the entertainment industry and government. This new workshop examines how local leaders and managers can minimize the chances of this happening in their municipal offices without infringing on employees' legal rights.

Registration Confirmation/Directions:

Confirmation of class registration will be sent out one week prior to the start of the event. If an email has been provided, the confirmation will be sent electronically. If no email is on file, the confirmation will be mailed to the billing address provided on the registration form. Directions to the facility can be found on the MMA website at: <http://www.memun.org/TrainingResources/WorkshopsTraining/DirectionsToEvents.aspx>.

Questions/Cancellations:

Cancellation notification must be given in writing at least 3 business days before the session. Any cancellation received within that 3-day window will be charged the full registration fee. All cancellations are subject to a \$10 administrative fee for processing. Please go to <http://www.memun.org/TrainingResources/WorkshopsTraining/Cancellations.aspx> to cancel. If you have any questions please contact the Educational Services Office at (800) 452-8786 or (207) 623-8428.

Visit www.memun.org for updates & to register online

Legal Advice: Sexual Harrassment

FEE: MMA Member Municipality/Patron: \$70.00
Non-Member Municipality: \$140.00

Please make check payable to:
Maine Municipal Association

Fee includes workshop materials and light lunch.

WEB: You can register online on MMA's website: www.memun.org; or complete the form below and send via:

FAX: 207-624-0128 ATTN: Educational Services

MAIL: Maine Municipal Association
ATTN: Educational Services
60 Community Drive, Augusta, ME 04330

EMAIL: wsreg@memun.org

Please register the following person(s) from: *(municipality):*

Billing Address: _____

Location:

Orono – Black Bear Inn – 11/7/2019

Registrant Information:

1 Full Name: _____

Title: _____

Tel: _____

Fee: \$70.00 (Member) \$140.00 (non-member)

Email: _____

2 Full Name: _____

Title: _____

Tel: _____

Fee: \$70.00 (Member) \$140.00 (non-member)

Email: _____

Please duplicate form if registering more than two people.

