



Maine Municipal Association

EXHIBIT SPACE CONTRACT

2019 MMA Annual Convention

Cross Insurance Center, Bangor, ME – October 2 & 3, 2019

Please send a copy of this contract to:

Jaime Clark, Exhibits Manager
Maine Municipal Association, 60 Community Drive, Augusta ME 04330
Tel: 207-623-8428 Fax: 207-624-0189 Email: jclark@memun.org

Please reserve exhibit booth(s)*: 1st choice _____ 2nd choice _____ 3rd choice _____

(*Please visit www.memun.org to view the most updated floor plan with available booth spaces.)

Please list any companies you **do not** wish to be placed next to: _____

– Each exhibit booth includes: 8 ft. table, two chairs, wi-fi and one standard electrical outlet –

EXHIBITOR CONTACT INFORMATION: **All correspondence will be sent to contact person listed below.*

NEW Please list a category for Exhibitor Index: (See reverse side for Index Options) _____

Contact Name*: _____

Company: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Tel: _____ Fax: _____

Email*: _____

***Booth space confirmation, invoice and all correspondence will be sent to the above email address.**

- CHECK IS ENCLOSED PLEASE INVOICE* (**Payment must be received by September 18, 2019 or booth will be released*)
- YES! We plan to give away a door prize** (see reverse side): _____

COMPANY REPRESENTATIVES: Up to four (4) company reps TOTAL per booth for BOTH DAYS (Wed & Thur) at no charge. Any additional reps, over 4 will be charged \$100 each. Please use reverse side of this form to register additional company reps. (Please type/print clearly, name and title for name badge purposes. If no title is provided, "Representing" will be used on name badge for company rep's title.) **MEALS: ALL MEALS ARE AN ADDITIONAL CHARGE FOR ALL REPRESENTATIVES.**

COMP 1.) Name: _____ Title: _____
Email: _____

Meal(s): Wed., 10/2 - Buffet Luncheon - \$28.00 Wed., 10/2 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - Buffet Luncheon - \$28.00 Thurs., 10/3 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - MCAPWA Luncheon (offsite) - \$18.00

COMP 2.) Name _____ Title _____
Email _____

Meal(s): Wed., 10/2 - Buffet Luncheon - \$28.00 Wed., 10/2 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - Buffet Luncheon - \$28.00 Thurs., 10/3 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - MCAPWA Luncheon (offsite) - \$18.00

COMP 3.) Name _____ Title _____
Email _____

Meal(s): Wed., 10/2 - Buffet Luncheon - \$28.00 Wed., 10/2 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - Buffet Luncheon - \$28.00 Thurs., 10/3 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - MCAPWA Luncheon (offsite) - \$18.00

COMP 4.) Name _____ Title _____
Email _____

Meal(s): Wed., 10/2 - Buffet Luncheon - \$28.00 Wed., 10/2 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - Buffet Luncheon - \$28.00 Thurs., 10/3 - Exh Hall Box Lunch - \$20.00 Thurs., 10/3 - MCAPWA Luncheon (offsite) - \$18.00

I have read the MMA Exhibit Rules and Regulations and agree to abide by them.

(Printed Name): _____ Date: _____

Signature: _____

COMPANY REPRESENTATIVES - Additional Reps over four (4). Additional reps will be charged \$100 each. (Please type/print clearly, name and title for name badge purposes. If no title is provided, "Representing" will be used on name badge for company rep's title.) MEALS: ALL MEALS ARE AN ADDITIONAL CHARGE FOR ALL REPRESENTATIVES.

\$100 1.) Name: _____ Title: _____
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\$100 2.) Name _____ Title _____
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\$100 4.) Name _____ Title _____
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\$100 7.) Name _____ Title _____
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****EXHIBITOR DOOR PRIZES:** Exhibitors will provide their own means and devices for conducting prize contests. **MMA is not responsible for shipping or mailing booth prizes awarded to delegates who are not present at time of winner reveal.** Exhibitors will keep door prizes at their booths.

Exhibitor Index Categories: (please choose **ONE** category only for a listing in the program booklet). You will be listed by Company Name and Booth Number under **ONE** category. **If no category is chosen, you will be listed under "OTHER."**

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|------------------------------------|--------------------------------------|--------------------------------------|-----------------------------------|
| • Accounting Services | • Maintenance | • GIS/GPS Services | • Office Equipment & Supplies |
| • Appraisal Services | • Consulting Engineers/Architects | • Healthcare Services | • Pavement Marking/Equip/Supply |
| • Building Construction/Supplies | • Document Imaging | • Highway Equipment | • Policy/Research Consulting |
| • Business Forms/Computer Supplies | • Energy Management | • Highway Construction & Maintenance | • Records Management/Preservation |
| • Codification Services | • Environmental Services/Equipment | • Housing | • Traffic Engineering |
| • Communications | • Financial Services | • Holiday Decoration | • Water, Sewer Materials/Services |
| • Computer Services/Products | • Fire & Rescue Vehicles & Equipment | • Internet/Web Services | • Other _____ |
| • Construction Vehicles/ | | • Land Surveying | |
| | | • Legal Services | |