

Maine Municipal Association

application for associate membership

LEGAL ENTITY NAME: _____

DATE OF REQUEST: _____

DATE NEEDED: _____

ENTITY KEY CONTACT: _____

Address: _____

Telephone: _____ (Ext) _____ Fax: _____

E-Mail: _____

Website: _____

MMA STAFF CONTACT (if any): _____

- TYPE OF REQUEST:**
- Associate Membership Status (in order to participate in group and self-funded programs)
 - Participation in group and self-funded programs under **municipality's** coverage

SUPPORTING DOCUMENTS: Please attach a memo providing an overview of the request, discussions held to date, and comments that would be helpful to MMA Corporate Counsel during the Membership Eligibility Legal review. Please check all below that apply and provide copies of appropriate documentation establishing the existence and purpose of the above-named entity. Thank you.

- Bylaws
- Articles of Incorporation
- Inter-local Agreement
- Secretary of State – Corporate Status/Annual Report
- Documentation showing that the entity is established by Private or Special Act of the State Legislature
- Legislative action by one or more municipalities to create or financially support the entity
- Agreements between entity and municipality(s)
- Non-profit corporations which is organized and operated **solely** to provide essential governmental functions or services that lessen the burden of government, should provide documentation that includes: (1) full narratives of the entity's programs and services; (2) annual reports or brochures; (3) financial information, including audited financial statements that indicate all sources of revenue and expenditures by individual programs or services; (4) any written agreement between the non-profit entity and a municipality or other governmental unit; and (5) other relevant information.

APPLICATION FEE:

- \$250.00 Application fee (non-refundable).

Please send application and payment to:

Maine Municipal Association
Executive Office

60 Community Drive, Augusta, ME 04330