



2024

**Maine Municipal Tax Collectors'
and Treasurers' Association**

Annual Conference

May 9, 2024

**Hilton Garden Inn
250 Haskell Road, Bangor, ME**

ATTENDEE PACKET

Education • Leadership • Networking

Sponsored by:

Maine Municipal Tax Collectors' and Treasurers' Association

www.mmtcta.org

Maine Municipal Tax Collectors' and Treasurers' Association 2024 Annual Conference Agenda

Thursday, May 9, 2024

Town/City Managers, Councilors/Selectpersons, and any elected official are encouraged to attend the MMTCTA Annual Conference.

6:30 – 8:15 a.m.	Vendor Set-up
7:30 – 8:15 a.m.	Registration (Visit with Vendors) / Coffee & Breakfast
8:15 – 8:30 a.m.	Welcome – Vendor Showcase President Jessica Maloy
8:30 – 9:30 a.m.	Keynote Speaker: Embracing Conflict Danielle Abbott, Danielle Abbott Coaching
9:30 – 10:15 a.m.	ARPA Amanda Methot-Vigue, Methot Method Consulting
10:15 – 10:30 a.m.	Break (Visit with Vendors)
10:30 – Noon	Municipal Investing Jason Simcock, Northeast Bank
12:00 – 12:45 p.m.	Lunch & MMTCTA Annual Meeting
12:45 – 2:00 p.m.	BMV Updates Jill Kingsbury, Supervisor, and Nikki Bachelder, Director of Vehicle Services, Maine Bureau of Motor Vehicles Legislative Update Kate Dufour, Director of Advocacy & Communications, Maine Municipal Association IF&W Update Angela Dionne, Management Analyst, Maine Department of Inland Fisheries and Wildlife
2:00 – 3:00 p.m.	Tax Acquired Property Law Mary Costigan, Attorney, Bernstein Shur
3:00 – 3:15 p.m.	Break (Visit with Vendors) & Prize Drawing
3:15 – 4:00 p.m.	Basic Accounting Class Overview Gwen Bedell, University of Maine, Augusta
4:00 p.m.	Certificates & Adjournment

CERTIFICATIONS: The MMTCTA Annual Conference is a mandatory course for the Maine Municipal Tax Collectors' and Treasurers' Certification Program. Participants must sign in at the beginning of the course and be present for the full day to receive a certificate. Certificates will be handed out after the class and will not be mailed. If you do not pick up your certificate after the class you will not receive credit for attending. For attendees who must leave early for emergency situations, a determination will be made by the Professional Development Committee of the Executive Board as to the nature of the emergency and whether a sufficient portion of the course was covered to warrant certification credit. *Any member whose certification expires must attain their original certification again.

If you attend one full day, you will receive 15 points toward certification or re-certification.

DISCLAIMER: Educational courses and materials offered by the Maine Municipal Tax Collectors' and Treasurers' Association, including but not limited to its partners, affiliates, vendors, sponsors, instructors and/or staff are provided for general informational and educational purposes only. None of the educational activities and supplementary documentation is provided as specific legal advice.

QUESTIONS/CANCELLATIONS: Cancellation notification must be given in writing at least 7 business days before the session begins. Any cancellation received within that 7-day window will be charged the full registration fee. All cancellations are subject to a \$50 administrative fee for processing. Please go to <http://www.memun.org/TrainingResources/WorkshopsTraining/Cancellations.aspx> to cancel. If you have any questions please contact the Educational Services Office at (800) 452-8786 or (207) 623-8428.

ATTENDANCE POLICY: A new policy was adopted by the Board in January 2013. Go to our website: www.mmtcta.org to review this policy. **In order to ensure your complete participation, we would appreciate you informing us of any special requirements you might need.**

MAKING RESERVATIONS AT THE MMTCTA ANNUAL CONFERENCE GROUP BLOCK RATE:

CALLING IN: If guests would like to call in and make reservations at the Hilton Garden Inn, Bangor, please dial (207) 262-0099 and ask for the "**Group Code MTCA1**" and our Front Desk Agents will be more than happy to assist your guests with the discounted rate!

GROUP CUTOFF DATE: Guests should call in or book online prior to your group's cutoff date, which is scheduled for Wednesday, April 17, 2024. Any rooms remaining in the MMTCTA Annual Conference Group Block after Wednesday, April 17, 2024 will be released back into our Hotels general availability and the discounted rate/online booking link will expire.

CHECK-IN TIME: 3:00 PM

CHECK-OUT TIME: 11:00 AM

Room Rate Per Night – \$185.00

TAX EXEMPTION: Tax exemption will be accepted with proper documentation and payment in the form of a check from the government agency. Any member paying directly with cash, personal check, or credit card will not be eligible for tax exemption status. If tax-exempt, enclose a copy of the municipality's tax-exempt number. This must be accompanied by a City/Town check.

PARKING: On site and free.

DIRECTIONS TO HILTON GARDEN INN - Bangor, ME

Physical Address: 250 Haskell Road, Bangor, Maine 04901

From Portland: Follow I-295 N and I-95 N to Hogan Rd in Bangor. Take exit 187 from I-95 N 1 hr. 51 min.; Merge onto I-295 N/US-1 N 46.9 miles; Merge onto I-95 N 83.9 miles; Take exit 187 for Hogan Rd toward Bangor/Veazie .1 mile; Drive to Haskell Road .8 miles; Turn right onto Hogan Road (signs for Veazie) .2 miles.; Use the left 2 lanes to turn left onto Haskell Rd .6 miles.

**To apply for a scholarship, please download
from our website: www.mmtcta.org**



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Mission Statement

Maine Municipal Tax Collectors' and Treasurers' Association shall provide leadership, education and resources to achieve professionalism, uniformity of processes and networking opportunities.

**2024 Annual Conference
Materials Enclosed!**

MMTCTA
60 COMMUNITY DRIVE
AUGUSTA, ME 04330

