



MMA Property & Casualty Pool Risk Reduction Grant Program

PURPOSE

MMA’s Risk Management Services Property & Casualty Pool (P&C Pool) is a member-driven program for the provision of affordably tailored insurance coverages for Maine public entities. The Risk Reduction Grant has been established to assist members in reducing specific risk exposures and to assist our members in their efforts of applying effective risk management and loss control techniques for exposures specific to property and casualty.

ELIGIBILITY & SUBMISSIONS

Current Property & Casualty Pool Members are eligible to apply. Members must maintain active status in the P&C Pool to receive final reimbursement. Risk Reduction grants will be awarded annually in October.

Applications must be received by close of business on September 15th (this program does not allow submission extensions). Please note that only one grant submission is allowed per year and grant submissions will not be reviewed until after the September 15th deadline.

| Examples of Eligible Grant Items | |
|----------------------------------|--|
| Backup and side cameras | Wing plow position indicator lasers |
| Backing proximity alarms | Lightning Protection Systems |
| Sewer Line Inspection Cameras | Water alarms / shutoffs |
| Generators | Computer surge suppressor / UPS |
| Security / Emergency Lighting | Protective Jersey barriers or Bollards |

Projects that receive funding from other grant programs or funding sources are not eligible for a Risk Reduction Grant.

AWARDS

Items cannot be purchased until the grant has been awarded. Approved grant submissions are eligible to be awarded 100% of the cost, up to a \$3,000 maximum and must be purchased by October 1st of the following year. The grant will be paid upon receipt and review of appropriate evidence of expenditures for the specific grant purpose. We reserve the right to review appropriate documentation of all expenses.

EVALUATION CRITERIA

The grant submission must present an approach to provide a solution or assist with the effort of applying effective risk management and loss reduction techniques. The impact of the grant must be identifiable, measurable, have a positive benefit and demonstrate a proactive approach to mitigate property and/or liability losses. Grant requests must be accompanied by supporting data and are contingent on the availability of funds.

The plan of action must have a high probability of assisting or reducing the exposure(s). Statistics or other available data demonstrating the severity or extent of the exposure(s) being addressed will enhance the possibility of receiving the grant. The Property & Casualty Pool reserves the right to approve, modify or reject any or all grant submissions.



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APPLICATION CHECKLIST:

If the below items are not attached or not completed, the grant request will be denied.

- All sections of the application are answered completely.
- All contact information is provided.
- Are you able to pay for the project prior to reimbursement or cover anything over \$3,000?
- The application is signed by the Key Official.
- All Itemized Bids from vendors are attached.
- Other material supporting the application is attached.
- Have you made a copy for your records?
- Send completed application and supporting documentation to:
 - Preferred E-mail:** safetygrants@memun.org
 - Subject Line:** Risk Reduction Grant
 - Fax:** 207-624-0127

If you have questions concerning the Property & Casualty Pool Risk Reduction Grant Program please contact: safetygrants@memun.org. As a valued partner, we thank you for applying for funding through the MMA Property & Casualty Pool Risk Reduction Grant Program.



APPLICATION

Membership Name:

Contact Person's Name and Title:

Contact's e-mail:

Contact's Phone:

1. Grant Item Requested:

2. Provide a description of the grant item use:

3. Describe how this grant will assist with reducing risk and exposures:

4. Describe the benefits of this grant:

5. Total Cost of Item (Attach quote to application):

6. Can you committed to funding prior to award or if over the maximum of \$3,000? Yes No

7. Have you applied for or have you received grants or funding from other sources
for this item? Yes No

If yes, from who:

Amount received:

Applicant Signature

Date

Key Official Signature

Date

Key Official Name (*print*)

Key Official Title (*print*)

e-Mail