



**To: Legislative Policy Committee**  
**From: Kate Dufour, Director of Advocacy & Communications**  
**Date: February 20, 2025**  
**Re: Proposed LPC Bylaw Change**

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At the December 12, 2024 meeting, the Executive Committee directed staff to prepare an amendment to the Legislative Policy Committee's (LPC) bylaws to more clearly describe who is invited to observe the committee's deliberations. The issue was raised in response to a regional planning entity's request, as well as subsequent requests from county officials, to observe the LPC process to gain a better understanding of the legislative issues of importance to municipal officials.

Currently, The LPC Handbook, which serves as the committee's bylaws, provides that:

*LPC meetings are open to all municipal officials and others who may be interested in observing the LPC's deliberative process. The several Presidents of MMA's affiliate groups (assessors, tax collectors, clerks, welfare directors, etc.) are provided notice of all LPC meetings.*

While this provision appears to extend the invitation to observe the LPC's deliberations widely, staff have historically interpreted that offer to apply to LPC members, alternates, affiliate group presidents or designees, and any individual, with the chair's permission, invited to attend a meeting by an LPC member. This interpretation was implemented to provide municipal leaders with the opportunity to discuss issues and strategies freely.

As a result of the ensuing discussion, the committee directed staff to prepare an amendment to better define who is authorized to observe the LPC's meetings, which as presented below, was supported by the Executive Committee at its February meeting. As a reminder, although the Executive Committee can recommend changes to the LPC bylaws, the policy committee will need to ratify the recommended change prior to final adoption.

**To recommend that The LPC Handbook, which serves as the MMA Legislative Policy Committee's bylaws, be amended as follows:**

**Participation.** LPC meetings are open to all member municipal officials, and others who may be interested in observing the LPC's deliberative process duly elected members and their alternates, affiliate group presidents or designees, and with the chair's permission, individuals invited to attend by an elected LPC or staff member. The several Presidents of MMA's affiliate groups (assessors, tax collectors, clerks, welfare directors, etc.) are provided notice of all LPC meetings.

At the February meeting, LPC members will be asked to discuss and vote on the proposed amendment. In the meantime, if members have questions about the proposed amendment, please don't hesitate to contact me at [kdufour@memun.org](mailto:kdufour@memun.org).